

## Notes on Qualification and Contracts documents

### Invitation to Tender for Customer Qualification

The tendering process applies to organisations with Distributed Energy Resources (DERs) who are considering the delivery of TRANSITION flexibility services and / or the delivery of peer-to-peer (P2P) services. An organisation will only be required to complete the tender process once within the TRANSITION trial duration, even if looking to deliver both types of services. Once this form is complete please send it back to [ssentransition@sse.com](mailto:ssentransition@sse.com) where the project team will review your applications between 15<sup>th</sup> and 20<sup>th</sup> of each month.

### Asset DER Qualification Form

An organisation may register their DER with the TRANSITION project at any time following successful company qualification. This means organisations can periodically bring new assets into the flexibility market as their portfolio evolves.

The project will need to know which DER you plan to provide flexibility from so that we can check that your DER(s) is(are) connected to the constrained part of the network. We will then model your DER's location on the network.

The way that DERs are registered with flexibility market platforms can affect how they behave in the market as a result, organisations are encouraged to consider the following carefully:

Different Flexibility providers may have significantly different portfolios of DER (DER type, DER capabilities, location) which they plan to control in any number of tailored manners for different auctions.

Only DER at the same network connectivity can be grouped as a portfolio. Companies should check that any portfolios of customers are as a minimum all on the same Bulk Supply Point (BSP). It is up to the customer how they wish to group their portfolios of DER.

- For customers wishing to have an asset disaggregated they must fill in the 'DER registration' form (one for each DER)
- For customers wishing to group some/all of their DER they must fill in the 'Aggregated DER Registration' form.

SSEN will then provide an informed decision on how they will model your portfolio of DER (at LV, at HV etc.) to ensure you are happy with how DER will appear when traded.

A few rules on portfolios of DER:

- Should a DER wish to participate in peer-to-peer services it cannot be registered as part of an aggregated group and must be registered as an individual asset.
- SSEN are only able to model portfolios of the same type of DER (i.e. PV, Hydro, EV, Wind, DSR etc.) together. Portfolios of different asset types must be submitted separately and will be represented as different 'nodes'.

- Since portfolios of DER's will be grouped as a single 'node', all associated DER will be submitted **to** service auctions together. This means any barriers to service participation on one DER (i.e. ability to respond within x hours) will apply to the entire portfolio.
- Portfolios of DER are expected to provide aggregated metering data for all related DER, to a common denominator of granularity. DER will be baselined and settled as a portfolio.

Once this form is complete please send it back to [ssentransition@sse.com](mailto:ssentransition@sse.com) where the project team will review your applications between 1<sup>st</sup> and 15<sup>th</sup> of each month. Where organisations have portfolios of DER, the project team may need to discuss your portfolio in more detail to ensure your assets are modelled as expected.

### **TRANSITION Flexibility Service Agreement**

The TRANSITION Flexibility Services Agreement (TFSA) should be reviewed by all parties wishing to participate in flexibility services. This includes those organisations wishing to apply for market stimuli packages who will find legal terms on these items in Schedule 7.

The TFSA is written as a non-negotiable framework, should organisations have any queries please get in touch with us at [ssentransition@sse.com](mailto:ssentransition@sse.com)

Once an organisation has passed the tender for company qualification the contract has been reviewed, we will send you a contract agreement and execution form. This will be in format of a basic spreadsheet, once complete it must be sent back to the project team. The project team will PDF the document and provide an online signature block between 1<sup>st</sup> and 5<sup>th</sup> of each month to finalise the contracting process.

Please note signing this contract will not commit any organisation or any assets to flexibility services. All flexibility services will be agreed through the projects Neutral Market Facilitator ("NMF") Platform (or alternate approved platforms). Details of the services to be provided, including times and prices will be agreed through the NMF Platform (or alternate approved platforms).

### **Settlement BACs**

The settlement process allows all clients to be set up on the SSE Payment systems to ensure future payments can be made throughout the trials. Most of this process is completed by SSEN, organisations will however be required to fill in a form providing organisation details (Form A). Form A is to be completed and submitted with the requested documentation to [supplier@sse.com](mailto:supplier@sse.com). **Please note** that the Achilles registration required within Form A is **not** required to be completed within these trials, **please do not complete this step**.